

- 1: Click on Management, then Yahrzeit Lists
- 2: Click on Add Yahrzeit.
- 3: Enter the required information (marked in Red)
- 4: Click on Accept Yahrzeit
- 5: Determine the Notify, then Accept Notify

Enter Deceased name, then click search to locate data

Civil DOD is automatically converted to Hebrew DOD

Use option to Track if deceased was a previous member

Yahrzeit Lists

Update Hebrew Year in Global Updates Before Creating Yahrzeit Lists

Add Yahrzeit | Yahrzeit Lists | Yahrzeit Notifyees

English Name	Hebrew Name	Yahrzeit Date
Abbott, Ann		16 Sivan 5765
Abrahamson, Isaac	Yitzhak ben Avrah	10 Tishri 5765
Abrams, Mary		19 Tammuz 5765
Adler, Leo M.		28 Tishri 5765
Altman, Lil		3 Shevat 5765

Immediate Family
Byron, Samuel BYRON - C

Available Relationship Types | Relationship to Member
Aunt | Father

Notes

Include in Synagogue Yahrzeit Lists

- Synagogue Bulletin
- Shabbat Service Bulletin
- Book of Remembrance
- Mark Plaque on Yahrzeit

Date Preference
Hebrew

Plaque No

Yahrzeit List | Search

First Name | M.I. | **Last Name**
Leo | M. | Adler

Hebrew Name | Gender | **Prior Member**
 | M | No Yes

Yahrzeit Date Calculation

Civil DOD 10/09/1988 | **After Sunset?** Yes No Unknown

Hebrew DOD 28 Tishri 5749

Hebrew Yahrzeit Date 28 Tishri 5765

Converted Hebrew Yahrzeit Date 10-13-2004

Civil DOD Anniv. 10/09/2005

Cemetery
Cemetery | **Cem. Marker** Yes No

Plot

Data Entry is Required in Fields Labeled Red

Add Yahrzeit | **Update Yahrzeit**
Delete Yahrzeit | **Cancel Input**

Notifyees For Selected Yahrzeit | Phyllis Burdette | **Go**

Refresh Yahrzeit List | Print Grid | Yahrzeit Printing | Close

Use available use of Relationship Types

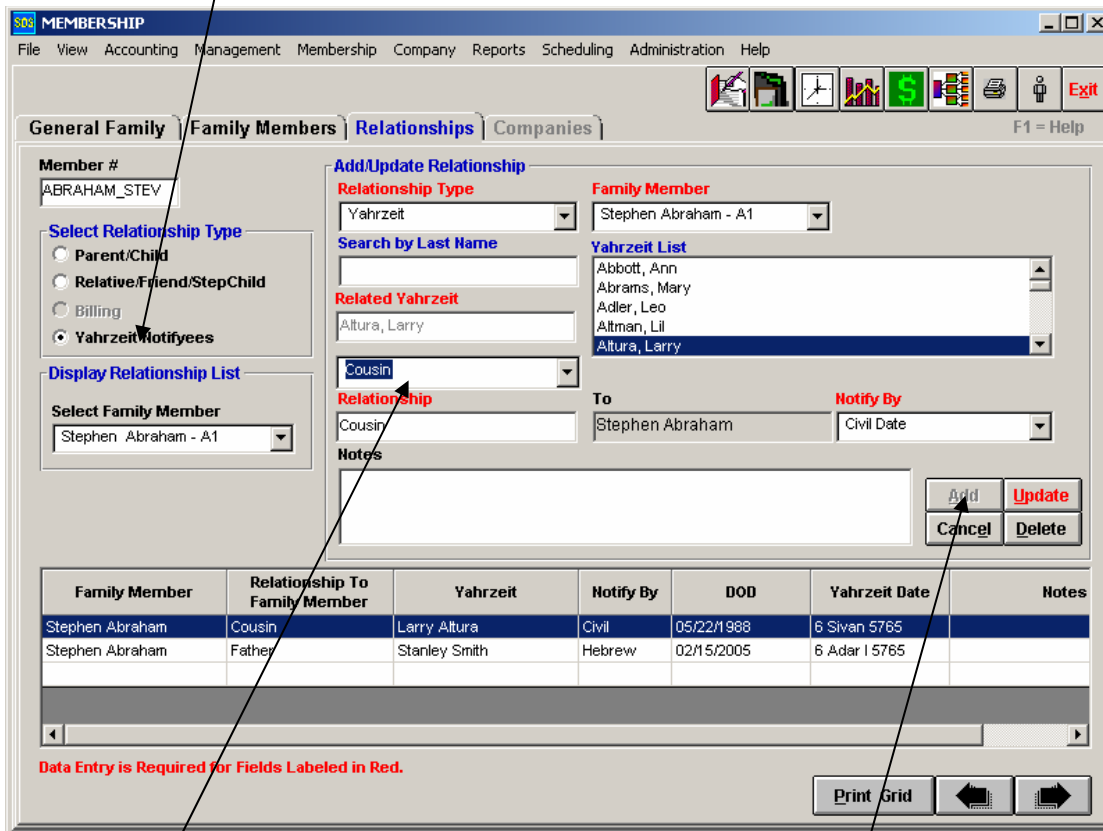
Click on Go to locate current Notifyee for the deceased person

Click here to Add Yahrzeit

- 1: Using the Member List to find the desired Notifyee
- 2: Click on the *Relationships* Screen.
- 3: Click the "Yahrzeit Notifyees " option.
- 4: Click the **Add** button.
- 5: Select a Relationship Type and the Family Member/Individual you wish to work with from the corresponding drop-down lists.
- 6: Select a Yahrzeit Name from the Select Yahrzeit list as well as a Notification Preference from the Notify by drop-down list.
- 7: Enter the Yahrzeit's Relationship to the Family Member/Individual in the Relationship text field.
- 8: Click the **Accept** button

Click on Yahrzeit Notifyees then Select the Family member

Lists all Yahrzeits entered (only enter Yahrzeit once and notify as many Members as needed)



Use available use of Relationship Types

Current Notifyees are displayed here

Click Add to enter New Relationship or Click Update to edit current relationship